

Arkholme with Cawood Parish Council
Draft Minutes of the Parish Council Meeting held Monday 7 October 2019

Present: Cllrs Graham Jackson-Pitt, David Howarth, Rachael Gibson,
Ward Councillor Michael Mumford, the Clerk Claire Helme.

1 Apologies: Cllr Chris Preston, County Councillor Philippa Williamson.

2 Declaration of conflicts of interests: none declared.

3 Minutes of the last meeting held 16 September: Cllr Preston had pointed out that with regard to Footpath No 5 the field gate had been locked for some months requiring walkers to use the stile and this was amended. Cllr Jackson-Pitt proposed acceptance of the minutes, this was seconded by Cllr Gibson and signed as a true record by Cllr Jackson-Pitt.

4 Clerk's report:

a) **Highways updates**

Main St parking:

Co Cllr Williamson reported that the 'A' boards have been delivered to school but there was still congestion and no indication of usage of the boards.

Action:

Cllr Gibson to check whether school had actually taken delivery of the boards and their plans regarding their use.

Mowing:

The Clerk has passed details of the chasing emails already sent to both city and county councils to Co Cllr Williamson to follow up.

Stile on Footpath No 5:

This was reported again by Co Cllr Williamson. She has received a reply (ref no PRW/123496) assuring her that this will be dealt with as soon as possible although the Public Rights of Way Team is very busy so it would not be a priority. The Parish Council will be informed when the issue is resolved.

Grit bins:

Co Cllr Williamson has requested a review of potential new sites in the village for grit bins and will report back as soon as possible.

Flooding at The Sheiling development:

Highways have reported that the culvert under Kirkby Lonsdale Road is running free and clear. The problem lies on the site itself where the pipes from the site take water run off and join the culvert. Co Cllr Williamson is working with residents and the land developer/management to find a solution.

M6 Northbound resurfacing:

Work on this will be delayed until 18-20 October due to poor weather. An update has been circulated.

b) Update on other actions:

The Clerk had not heard back from the police but had found useful information on CCTV use from the Information Commissioner's Office.

Action:

Clerk to circulate the link to residents by email.

LALC local meetings:

Mary Jackson confirmed that she still has Cllr Howarth listed as Arkholme Parish Council representative and will circulate details of the autumn/winter meetings in due course.

5 **Finance:**

- a) Cheque No 621 for £344.64 for the Clerk's quarterly wages and expenses was approved and signed by Cllr Jackson-Pitt and Cllr Gibson.
- b) The August/September bank statement had not yet been received by the Clerk.

Action:

Clerk to go into Lloyds bank, Lancaster to enquire about the missing statement.

- c) An Internal Auditor has not yet been officially appointed but an audit was not now needed until end of the financial year.

Action:

Clerk to make contact with potential auditor again.

6 **Hopewell Cup:**

Arrangements were going well the above and for the Apple Pressing. The Clerk had purchased the 4 book tokens to present to the winners on 12 October. Some detail about the origins of the Hopewell Cup had been found by the Clerk in the 1997 minutes and this was circulated to councillors. It was noted that the Hopewell Cup itself was valued at £440 in 1997 and therefore a new valuation was necessary to update the asset register and for insurance purposes.

Action:

Cllr Jackson-Pitt to arrange for valuation before engraving with the name of this year's winner takes place.

7 **Lancashire Best Kept Village Competition:**

Nothing to report to date but arrangements were being co-ordinated by Trevor Manton.

8 **500 words competition:**

Cllr Gibson gave an update on the competition. Hayley Whitaker, the literacy co-ordinator in Arkholme school was organising this. WRITE, an on-line writing tool would be used as part of the writing through stimulus concept currently employed in education. It was hoped a member of the Parish Council would go into school to present the trophy to the winner or perhaps a high profile local resident. Cllr Jackson-Pitt suggested a possible environmental theme using the idea of 'the natural world' to inspire the children. It was agreed to set a budget of £30 for a trophy plus prizes of books for key stage 1 and key stage 2 prize winners. Cllr Jackson-Pitt suggested that a more interesting trophy could be made perhaps in the form of a carved wooden book with the name of the overall winner engraved inside.

Action:

Cllr Gibson and Cllr Jackson-Pitt to investigate trophy ideas, someone to present the prizes and to clarify the competition theme and rules.

9 **PACT reports:**

There were no crimes reported in the immediate area in August.

10 **Additional business:**

Planning:

19/0101/LB Bay Horse, Kirkby Lonsdale Rd, Arkholme.

As there was no evidence available it was agreed not to pursue a potential planning enforcement issue so as not to delay the listed building application's progress at the next planning committee. This was proposed by Cllr Jackson-Pitt and seconded by Cllr Howarth.

Action:

Clerk to email planning enforcement.

19/0138/TPO Bullcopy Farm, Kirkby Lonsdale Rd, Arkholme.

Fell T2 Sycamore, Fell T7, T8, T9 (Pine), T10, T11, T12, Removal of dead wood to T1(Oak), light pruning works to T3 (Rohan) and T4 (Holly), Fell T5 (Sycamore), Fell T6 (Elder), Fell T13-T22 (Sycamore and Scots Pine mix).

It was proposed by Cllr Jackson-Pitt that the Parish Council write to planning to suggest the replanting of native species on site where possible and this was seconded by Cllr Howarth.

Action:

Clerk to email the planning department.

Grit bins:

The location of the grit bins in the village was discussed. The grit bin outside Arkholme school could potentially be relocated to the strip of grass between the school gate and the pavement. This would help to de clutter the village green in preparation for the Best Kept Village Competition. Likewise there was scope to move one of the litter bins from outside the school.

Action:

Cllrs Jackson-Pitt and Howarth to further investigate potential relocation sites.

Mowing of verge/potential new gateway next to The Barn

Cllr Jackson-Pitt had been in email contact, via Trevor Manton, regarding ownership of the verge and advice on access over it to install a new gateway. Cllr Jackson-Pitt confirmed the Parish Council do not own the verge and that the new gateway might need planning permission from the local planning authority.

Action:

Cllr Jackson-Pitt to contact Mark Houghton to make sure he is aware of the Parish Council's reply as he is not on email.

Roger Mace:

Following the sad death of our former Ward Councillor, Roger Mace, it was agreed that as a mark of respect a £50 'in memory' donation (s137) should be made to St John's hospice. This was proposed by Cllr Jackson-Pitt and seconded by Cllr Gibson.

Action:

Clerk to organise a cheque and send to the hospice.

11 **Date of next meeting:**

This was scheduled for Monday 4 November at 7.30pm.

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